



KAMARAJAR PORT LIMITED
[A Mini Ratna Government of India Undertaking]
VALLUR POST , CHENNAI – 600 120
PH : 044 27950030 – FAX : 044 27950002

Quotation No. KPL/OP/95.13A/A/2017

Quotation

For

**ANNUAL MAINTENANCE CONTRACT FOR RODENT
CONTROL TREATMENT TO THE PORT ADMINISTRATIVE
BUILDING**

Due Date of Submission: 15.00 hrs on 11.05.2017

Date & Time of opening: 15.30 hrs on 11.05.2017

1	NOTICE INVITING QUOTATION
2	GENERAL DESCRIPTION OF WORK
3	SPECIAL CONDITIONS OF CONTRACT
4	BILL OF QUANTITIES

KAMARAJAR PORT LIMITED
(A Mini Ratna Government of India Undertaking)

COMPETITIVE BIDDING

QUOTATION NO. KPL/OP/95.13A/A/ 2017

NAME OF THE WORK : ANNUAL MAINTENANCE
CONTRACT FOR PROVIDING
RODENT CONTROL TREATMENT
TO THE PORT ADMINISTRATIVE
BUILDING

LAST DATE & TIME FOR
RECEIPT OF QUOTATION : **11.05.2017 UPTO 15.00 HOURS**

TIME & DATE OF
OPENING OF QUOTATION : **11.05.2017 @ 15.30 HOURS**

PLACE OF OPENING
OF QUOTATION : **KAMARAJAR PORT LIMITED,**
O/o Senior Manager (Civil)
KAMARAJAR PORT
VALLUR (POST)
CHENNAI-600 120
PH: 044-27950049

Sr. Manager (Civil)
Kamarajar port Limited

1. NOTICE INVITING QUOTATION**KAMARAJAR PORT LIMITED****QUOTATION FOR ANNUAL MAINTENANCE CONTRACT FOR
PROVIDING RODENT CONTROL TREATMENT TO THE PORT
ADMINISTRATIVE BUILDING****QUOTATION NO.KPL/OP/95.13A/A/2017**

1. Sealed quotations are invited by Kamarajar Port Limited from reputed Contractors for executing the work of “Annual maintenance contract for providing rodent control treatment to the Port Administrative building” in the prescribed form. The estimated cost put to quotation is **Rs.30,360/-**
2. Quotation documents may be obtained from the O/o Sr. Manager (Civil), Kamarajar Port Limited, Kamarajar port, vallur (post), Chennai-600 120, during office hours at free of cost.
3. The issue of quotation document at the address specified above is from **04.05.2017** during working hours of the port. Viz., from 9.45 AM to 5.45PM on all working days.
4. The complete quotation document including drawing if any is available in port website: **www.kamarajarport.in**. The quotation document may download and submit as offer on or before the due date and time of submission.
5. No quotation will be consider which is not made in the prescribed form and which is not accompanied by a EMD of **Rs.610** /- (Rupees Six hundred and ten only) as Earnest Money deposit.
6. EMD of unsuccessful bidders will be refunded immediately after the issue of Work order to the L1 offerer.
7. The Employer do not bind themselves to accept the lowest or any quotation and reserve the right to accept any quotation in part or to reject any quotation without assigning any reason thereof.

**Sr. Manager (Civil)
Kamarajar port Limited**

2. GENERAL DESCRIPTION OF WORK:

1. The site is located inside the port. The purpose of the quotation is to control the rodent menace in the port administrative building (To cover all the area in ground and first floor).A

3. SPECIAL CONDITIONS OF THE CONTRACT

- 1 The contract is for a period of 1 year (12 months) commencing from 7th day of placing the order / or the actual date of commencement of work whichever is earlier.
 - 2 The works are to be carried out in a way, not to cause any hindrance /disturbance to the day to day work. The bidder has to take all precautions and measures to ensure safety to the working personnel. The works shall be carried out without any damage to the existing facility /machinery /structures. Any damaged caused shall be made good by the contractor at his own cost.
 - 3 The payment will be made on monthly basis. The contractor has to submit the bill in the format on completion of every month. The contractor has not entitled for any advance payment.
 - 4 The contractor has to arrange his own watch and ward for the safety and security of materials brought to the site and against any damage.
 - 5 Entry into port is based on prior permission. The bidder has to obtain entry passes for the entire work force to be deployed for the work and also submit a list of tools, vehicles, equipments, machinery, etc., to be used for the works and should obtain prior permission for their entry as well as exit. Action has to be taken well in advance for obtaining permission, passes etc. \so as to as avoid delay to the work.
 - 6 KPL reserves to itself right to amend /alter/omit/modify /the specification of the works at any stage of the contract period.
 - 7 Quantities furnished in the schedules are only approximate and can be increased or decreased at the discretion of the KPL. However the consequent variation in the total quote price will be limited to (+/-) 10% and quoted rates shall be are firm for such variation.
 - 8 The materials used for the work shall be of good quality and approved make /manufacture and as per the specifications. All the materials and works shall comply with relevant manufacturer' specification and procedures.
 - 9 The contractor shall engaged skilled labours, necessary tools, accessories to complete the work
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- 10 The rates shall include taxes, levies, duties, etc., and inclusive of all materials to be procured by the contractor including labour, tools, plants, etc., other taxes as applicable will be deducted from the contractor's bill. The rate also includes the service charge as applicable.
- 11 The contractor has to make 2 visits on fortnightly basis for every month, failing which pro-rata recovery will be affected for the number of absence.
- 12 The contractor has to make his own arrangement for storing the material and tools.
- 13 The work shall be done to the entire satisfaction. The works shall be done in accordance with the specification and other conditions.
- 14 The **Sr. Manager (Civil)** may cancel the contract at his opinion at any time without notice for any reason including poor progress of the work and may remove bad work or materials and have it replaced deducting the value of the work rejected or material removed of the cost of replacing it as he may think proper from any amount due or that may think proper from any amount due or that may become due to the contractor. The decision of the **Sr. Manager (Civil)** is final and will be binding on the contractor.
- 15 The contractor shall be responsible for any accident and damage. The contractor shall be solely responsible for reporting to the KPL and Police Department immediately of any serious or fatal accident inside the Kamarajar Port premises to any of his employees / workmen engaged by him or any person involved in accident as a whole of the work.
- 16 The work shall be carried out without causing any inconvenience to the KPL and to other works in progress in the neighbourhood losses of the KPL.
- 17 Only vehicles licensed by the KPL will be allowed to play inside the harbour.
- 18 The work shall be carried out only during KPL's working days between 10.00 A.M and 5.00 P.M
- 19 **The quoted rate shall be inclusive of all taxes and levies but excluding service tax which will be reimbursed on submission of documentary evidence in original for the service tax actually paid.**
- 20 All payments made by KPL to the contractor for the work shall be rounded of the nearest rupee.

Sr. Manager (Civil)
Kamarajar port Limited,

4. BILL OF QUANTITIES

ANNUAL MAINTENANCE CONTRACT FOR PROVIDING RODENT CONTROL TREATMENT TO THE PORT ADMINISTRATIVE BUILDING

S.No	Probable Quantity	Description of Material	Rate (in figures and in words) ,	Unit (in figures and in words)	Amount (in figures and in words) ,
1.	12 Months	Providing Pied piper Service to the Port Administrative building for indoor areas by identifying the routes and placing the "Trubble Gum", Rodent control glue traps, monitoring the pads using boxes, inside / outside the building, closing ceiling of all the rat entry points all as directed, etc., complete. <i>Note:</i> <i>1. The service frequency is once in fortnight i.e. two visits per month.</i>		1 Month (One Month)	
		Total			

Rupees.....

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Note:

The quoted rate shall be inclusive of all taxes and levies but excluding service tax which will be reimbursed on submission of documentary evidence in original for the service tax actually paid.

**Signature of the Contractor
(With Seal)**

**Sr. Manager (Civil)
Kamarajar Port Limited**