



KAMARAJAR PORT LIMITED

[A Mini Ratna Government of India Undertaking]

VALLUR POST, CHENNAI – 600 120

PH : 044 27950030 – FAX : 044 27950002

KPL/OP/RLY/QTN/02/ 2017

Quotation

For

**SUPPLY OF FRESH WATER TO THE SUMP IN RRI CABIN-1
THROUGH TANKER FOR THE USE OF RAILWAY STAFF**

Due Date of Submission: 15:00 hrs on 01.08.2017

Date & Time of opening: 15:30 hrs on 01.08.2017

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KAMARAJAR PORT LIMITED

(A Mini Ratna Government of India Undertaking)

QUOTATION NO. KPL/OP/RLY/QTN/02/2017

NAME OF THE WORK : Supply of Fresh Water to the Sump in RRI Cabin-1 through Tanker for the Use of Railway Staff

LAST DATE & TIME FOR RECEIPT OF QUOTATION : **01.08.2017 UPTO 15.00 HOURS**

TIME & DATE OF OPENING OF QUOTATION : **01.08.2017 @ 15.30 HOURS**

PLACE OF OPENING OF QUOTATION : **KAMARAJAR PORT LIMITED,
O/o Senior Manager (Civil)
KAMARAJAR PORT
VALLUR (POST)
CHENNAI-600 120
PH: 044-27950049**

**Senior Manager (Civil)
Kamarajar Port Limited**

NOTICE INVITING QUOTATION

KAMARAJAR PORT LIMITED

**SUPPLY OF FRESH WATER TO THE SOUTHERN RAILWAY STAFF
HOUSED IN RRI CABIN-1 THROUGH TANKER**

QUOTATION NO: KPL/OP/RLY/QTN/02/2017

1. Open Quotations are invited from the contractors to “Supply of Fresh Water to the Sump in RRI Cabin-1 through Tanker for the use of Railway Staff” in the prescribed form. The estimated cost put to quotation is **Rs.63, 000 /- plus GST**.
2. The complete quotation document is available in port website: **www.ennoreport.gov.in** . The quotation document may be downloaded and submit as offer on or before the due date and time of submission.
3. The quotation document will be available in KPL website (www.ennoreport.gov.in)
4. The issue of quotation document at the address specified above is from **26.07.2017** during working hours of the Port.
5. No quotation will be consider which is not made in the prescribed form and which is not accompanied by a EMD of **Rs.1300/-** (Rupees one thousand three hundred only).
6. The Employer do not bind themselves to accept the lowest or any quotation and reserve the right to accept any quotation in part or to reject any quotation without assigning any reason thereof.

**Senior Manager (Civil)
Kamarajar Port Limited,**

SECTION – 1**INSTRUCTION TO BIDDERS****GENERAL****1. Scope of Bid**

1.1 Kamarajar Port Limited hereinafter termed “the Employer” invites quotation for “Supply of Fresh Water to the Sump in RRI Cabin-1 through Tanker for the use of Railway Staff”.

2. Site Visit

2.1 The Quotationer, at the quotationer’s own responsibility and risk is encouraged to visit and examine execution of supply and its surroundings and to obtain all information that may be necessary for preparing the quotation. The costs of visiting the site shall be at the contractors own expense.

3. Quotation Documents

Content of Quotation Documents

3.1 The set of quotation documents comprises the documents listed below and addendum / corrigendum issued in accordance with clause 4.

SECTION	Notice inviting Quotation
1	Instructions to quotationers
2	General conditions
3	Special conditions
4	Bill of quantities

One set of the Quotation documents will be issued to the quotationer. The document should be completed and returned with the bid.

3.2 The quotationer is expected to examine carefully all instructions, terms and technical specifications, bill of quantities, drawings, in the Quotation document.

4. Amendment of Quotation Documents

4.1 Before the deadline for submission of Quotation, the Employer may modify the quotation documents by using addenda/corrigendum.

4.2 Any addendum/corrigendum thus issued shall be part of the quotation documents and shall be communicated in writing or by cable to all the purchasers of the quotation documents. Prospective quotationer shall acknowledge receipt of each addendum by cable to the Employer.

5. Preparation of Quotation

5.1. Language of the Quotation

All documents relating to the Quotation shall be in the English language.

6. Documents comprising the Quotation

6.1 The Quotation submitted by the quotationer shall comprise the following:

- i. Bid Security
- ii. Schedule of Quantities (Bill of Quantities) filled with his rate for each item of work both in figures and in words and also fill up the amount column without any omission and duly sign each page of the quotation.
- iii. The rates quoted by the Contractor shall be deemed to be basic unit rate plus applicable GST that the Contractor will have to pay for the performance of this Contract. The GST will be reimbursed by KPL on production of remittance only on the 25th day of subsequent month provided ITC will be reflected in KPL's GST portal. The Employer will perform such duties in regard to the deduction of such taxes at source as per applicable law. Any new taxes, levies, duties imposed after signing the contract shall be reimbursed by the employer on production of documentary evidence.
- iv. The rates and prices quoted by the bidder shall be fixed for the duration of the Contract and shall not be subject to adjustment on any account.
- v. The duly filled quotation form should be submitted along with the following documents:-
 1. Demand Draft for Rs.1, 300/- towards EMD
 2. Photocopy of PAN card.
 3. Photocopy of the GST Registration Number.
 4. Photocopy of Bank details including branch code/IFSC Number.
 5. Quotation submission letter for the applying form.

The Quotationer to be registered with GST and the quotation submitted without above documents will be rejected.

7. Quotation Validity

7.1 Quotations shall remain valid for a period not less than 120 days after the deadline date for bid submission

8. Bid Security (Earnest Money Deposit – EMD)

A. Earnest Money Deposit (EMD) should be 2% of the Estimated Cost

B. The quotationer shall have to pay the **Earnest Money Deposit of Rs.1300/-**. by demand draft/Pay Order/Banker's cheque drawn in favour of "Kamarajar Port Limited" from any Nationalized/Schedule Bank (except Co-operative Banks) encashable at Chennai.

C. EMD of unsuccessful bidders will be refunded immediately after the issue of Work order to the L1 offerer.

The EMD of the successful supplier will be refunded only after the remittance of (performance security) security deposit as per clause 13 of “Instruction to bidders”.

9. Deadline for Submission of Bids

9.1 Quotations must be received by the Employer at the address specified above not later than the 15:00 on **01.08.2017**.

9.2 In the event of the specified date to submission of bids declared a holiday for Employer, the Quotations will be received up to the appointed time on next working day.

10. Late Bids

10.1 Any Quotation received by the Employer after the prescribed deadline will be returned un-opened to the quotationer.

11. Modification and Withdrawal of Bids

11.1 Quotationer may modify or withdraw their bids by giving notice in writing before the deadline prescribed.

11.2 No bid shall be modified by the bidder after the deadline for submission of bids.

12. Bid Opening and Evaluation

12. Bid Opening

12.1 All the received quotations will be opened on the due and appointed time as specified.

12.2 Employer shall reserve the rights of its absolute discretion to accept the quotation of any one or more than one quotationer an lowest competitive rates or either wholly or in part without assigning any reason whatever and it shall be binding on the concerned quotationer to execute the work so awarded.

13. Performance Security

Security Deposit shall consist of two parts; a) Performance Guarantee to be submitted at award of work and b) retention money to be recovered from Running Bills.

Performance Securities should be 10% of Contract price of which 5% of contract price should be submitted as Demand Draft within 21 days of receipt of work order and balance 5% recovered as retention Money from Running Bills. Recovery of 5% of Retention Money is to commence from the first bill onwards @ 5% of bill value from each bill. The performance security will be refunded not later than 14 days of the payment of final bill.

14. Contract Period

The work shall be **1 (one) year** from the 7th day of placing the order (or) the actual date of commencing the supply whichever is earlier. The period may be extended for a further period

of (1) year if necessary; however the extension is subject work to the satisfactory services and at the discretion of Engineer in charge.

15. Defect Liability Period

There is no defect liability for this supply.

16. Employer reserve the right to cancel the quotation at any time without assigning any reason thereof.

**Senior Manager (Civil)
Kamarajar Port Limited**

SECTION – 2**GENERAL CONDITIONS**

1. The supply shall be done to the satisfaction of the Senior Manager (Civil) or his representative. The works shall be done in accordance with the specifications and the relevant standards set up by the Indian Standard. Any item of work carried out not in accordance with the specifications and other conditions will be rejected irrespective of the apparent quality of the work.
2. The Senior Manager (Civil) may cancel the contract at his opinion at any time without notice for any reason including poor progress of work and may remove bad work and have it replaced deducting the value of the work rejected or material removed of the cost of replacing it as he may think proper from any amount due or that may become due to supplier. The decision of the Senior Manager (Civil) is final and will be binding on the Supplier.
3. In case the Supplier leave the work incomplete the Senior Manager(Civil) shall have the right to have the work completed through any other agency and recover the extra expenditure incurred by the KPL in so doing from any money due or to become due to the supplier.
4. The Supplier shall conform to and comply with the regulations and by laws of the Kamarajar Port Limited of all other local authorities. The supplier shall conform to rules, regulations etc., concerning injury to workmen compensation for injury to workmen, insurance for workmen etc., The supplier shall also conform to contract labour (Regulations and Abolition) Central Rule 1971 etc.,
5. The supplier shall be responsible for any accident, damage or injury caused to any of his employees or property or any person or property in course of the work and shall hold the KPL blameless in respect thereof and also in respect of any claim made by any person or any reasons whatsoever.
6. The Supplier shall be solely responsible for reporting to the KPL and Police Department immediately of any serious or fatal accident outside the Kamarajar Port premises to any of his employees / workmen engaged by him or any person involved in an accident as a whole of the work.
7. The supply of water shall be carried out without causing any inconvenience to the KPL and to other works in progress in the neighbourhood and any losses of the KPL.
8. The supply of water shall be carried out only during KPL's working days between 9.45 A.M and 5.45 P.M.
9. All payments made to the supplier for the work shall be rounded of the nearest rupee.
10. The rates quoted by the Contractor shall be deemed to be basic unit rate plus applicable GST that the Contractor will have to pay for the performance of this Contract. The GST will be reimbursed by KPL on production of remittance only on the 25th day of subsequent month provided ITC will be reflected in KPL's GST

portal. The Employer will perform such duties in regard to the deduction of such taxes at source as per applicable law. Any new taxes, levies, duties imposed after signing the contract shall be reimbursed by the employer on production of documentary evidence.

**Senior Manager (Civil)
Kamarajar Port Limited.**

SECTION - 3

SPECIAL CONDITIONS

1. The supply of water will be on actual requirement basis only (Approximate quantity 5000 liter per week).
2. The bidder should have tanker with a capacity of 5000lit/tanker for transportation of water.
3. The tanker water supplied to KPL shall satisfy all the quality parameters of potable fresh water. If there is any doubt in the quality of water by KPL, the contractor has to collect the samples and to be tested in a reputed Government authorized laboratory and to submit the test result at contractors own cost.
4. Employer/KPL reserve the rights to forfeit the security deposit during the validity of supplier if there is any breach of service/contract from the service provider viz, non supply of water in time, non supply of good quality Portable water, less quantity of water in tanker etc.,
5. The bill for water supply will be raised on monthly basis by the supplier to the employer/KPL with invoice, trip sheet etc and duly certified by authorized representative of employer (KPL).
6. Employer will reserve rights to terminate the contract/service by giving a notice of one month to the supplier, in case of service is found unsatisfactory or any other reason.
7. Water shall have to be supplied on urgent basis at short notice, as and when required, within two hours of receiving the telephone order.
8. The acknowledgement of trips shall be signed by the authorized department representative. Original trip sheet to be handed over to the departmental representative.
9. The contract period shall be 1 (One) year from the 7th day of placing the order (or) the actual date of starting the work whichever is earlier.
10. The supplier has to maintained trip sheet in triplicate for the supply. The quantity of tanker will be assessed by unloading the water into a sump and the volume of water to be filled in the sump will be taken as tanker capacity.

**Senior Manager (Civil)
Kamarajar Port Limited.**

SECTION – 4**KAMARAJAR PORT LIMITED****“SUPPLY OF FRESH WATER TO THE SUMP IN RRI CABIN-1 THROUGH TANKER FOR THE USE OF RAILWAY STAFF”****BILL OF QUANTITIES**

S.No	Probable quantity	Description of works	Rate (In figures & in words) Rs. Ps.	Unit (In figures & in words)	Amount (In figures & in words) Rs. Ps.
1	2,52,000 lit	Supply of Fresh Water to the Sump located in RRI Cabin-1 of KPL Railway siding through Tanker for the use of Railway Staff as per the requirement and as directed, including cost of water, loading, transporting, waiting and unloading, including all labours, materials, tools, equipments, fuels etc., complete all as directed. Note: If necessary and intended by engineer, the testing of samples to be carried to substantiate the quality of water.		1 lit	
		Add GST			
		TOTAL			

Amount in words Rupees.....

.....)

Signature of the Contractor
(With Seal)

Senior Manger (Civil)
Kamarajar Port Limited

SECTION – 5

KAMARAJAR PORT LIMITED

**“SUPPLY OF FRESH WATER TO THE SUMP IN RRI CABIN-1 THROUGH
TANKER FOR THE USE OF RAILWAY STAFF”**

DRAWINGS

S. No	Drawings
1	NIL

**Senior Manager (Civil)
Kamarajar Port Limited.**