



**KAMARAJAR PORT LIMITED**  
**[A Mini Ratna Government of India Undertaking]**  
**VALLUR POST, CHENNAI – 600 120**  
**PH : 044 27950030 – FAX : 044 27950002**

**Quotation No: KPL/OP/95.28/CP/2017**

**OPEN QUOTATION FOR**

**Providing of Roller Blinds, Door curtains in the Signal Station,  
Providing of Fixed Aluminium Window in the IT Server Room and  
Providing of Sewer Pipeline to Staff Container at CISF Barracks**

**Due Date of Submission: 15:00 hrs on 20.09.2017**

**Date &Time of opening: 15:30 hrs on 20.09.2017**

	<b>NOTICE INVITING QUOTATION</b>
<b>SECTION 1</b>	<b>INSTRUCTION TO BIDDERS</b>
<b>SECTION 2</b>	<b>GENERAL CONDITIONS</b>
<b>SECTION 3</b>	<b>SPECIAL CONDITIONS</b>
<b>SECTION 4</b>	<b>BILL OF QUANTITIES</b>
<b>SECTION 5</b>	<b>SPECIFICATION OF MATERIALS AND WORKS</b>

**KAMARAJAR PORT LIMITED**  
(A Mini Ratna Government of India Undertaking)

**Quotation No: KPL/OP/ 95.28/CP/2017**

NAME OF THE WORK : **Providing of Roller Blinds, Door curtains in the Signal Station, Providing of Fixed Aluminium Window in the IT Server Room and Providing of Sewer Pipeline to Staff Container at CISF Barracks**

LAST DATE & TIME FOR RECEIPT OF QUOTATION : **20.09.2017 UPTO 15.00 HOURS**

TIME & DATE OF OPENING OF QUOTATION : **20.09.2017 @ 15.30 HOURS**

PLACE OF OPENING OF QUOTATION : **KAMARAJAR PORT LIMITED,  
Dy. General Manager (Civil)  
Kamarajar Port,  
Vallur (post),  
Chennai- 600 120.  
Ph: 044-27950030**

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**Dy. General Manager (Civil)  
Kamarajar Port Limited.**

**KAMARAJAR PORT LIMITED****NOTICE INVITING QUOTATION****Quotation for Providing of Roller Blinds, Door curtains in the Signal Station, Providing of Fixed Aluminium Window in the IT Server Room and Providing of Sewer Pipeline to Staff Container at CISF Barracks****Quotation No: KPL/OP/95.28/CP/2017-18**

1. Sealed quotations are invited by Kamarajar Port Limited from the experienced Contractors to carryout the work of “Providing of Roller Blinds, Door curtains in the Signal Station, Providing of Fixed Aluminium Window in the Server room and Providing of Sewer Pipeline to Staff Container at CISF Barracks” in the prescribed form. The estimated cost of the work is **Rs.2,00,000/-** plus GST.

2. Quotation documents may be obtained from the Dy. General Manager (Civil), Kamarajar Port Limited, Vallur (Post), Chennai-600 120, during office hours at free of cost and the document may be downloaded from KPL website [www.ennoreport.gov.in](http://www.ennoreport.gov.in)

3. The issue of quotation document at the address specified above is from 12.07.2017 during working hours of the port. Viz., from 9.45 AM to 4.45 PM on all working days.

4. The complete quotation document is available in port website: **[www.ennoreport.gov.in](http://www.ennoreport.gov.in)** The quotation document may download and submit as offer on or before the due date and time of submission.

5. No quotation will be considered which is not made in the prescribed form and which is not accompanied by an EMD of **Rs.4,000/-** (Rupees Four Thousand only). **MSME/ NSIC valid certificate holder shall be exempted from production of EMD.**

6. The Employer do not bind themselves to accept the lowest or any quotation and reserve the right to accept any quotation in part or to reject any quotation without assigning any reason thereof.

7. Mandatory Documentary evidence for the following details as under:

- i) PAN No. \_\_\_\_\_
- ii) ESI No. \_\_\_\_\_
- iii) EPF No. \_\_\_\_\_
- iv) GST Registration Certificate

If the Mandatory Documentary evidence are not received according to the instructions detailed here above, they shall be liable for rejection.

8. Joint Venture – (Joint Venture not entertained in this contract)

9. Experience Certificate as Sub-Contract will not be considered. It should be Main Contract.

**Dy. General Manager (Civil)**  
**Kamarajar Port Limited**

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**KAMARAJAR PORT LIMITED****SECTION – 1****INSTRUCTION TO BIDDERS****GENERAL****1. Scope of Bid**

**1.1** Kamarajar Port Limited hereinafter termed “the Employer” invites quotation for the work of “**Providing of Roller Blinds, Door curtains in the Signal Station, Providing of Fixed Aluminium Window in the IT Server Room and Providing of Sewer Pipeline to Staff Container at CISF Barracks**”.

1.2 The successful quotationer will be expected to complete the work within the stipulated contract period.

**2. Site Visit**

2.1 The Quotationer, at the quotationer’s own responsibility and risk is encouraged to visit and examine the Site of Works and its surroundings and obtain all information that may be necessary for preparing the quotation. The costs of visiting the site shall be at the contractors own expense.

**3. Quotation Documents**

Content of Quotation Documents

3.1 The set of quotation documents comprises the documents listed below and addendum / corrigendum issued in accordance with clause 4.

<b>Section</b>	<b>Notice Inviting Quotation</b>
1	Instructions to Quotationers
2	General Conditions
3	Special Conditions
4	Bill of Quantities
5	Specification of Materials and Works

One set of the Quotation documents will be issued to the quotationer. The document should be completed and returned with the bid.

3.2 The quotationer is expected to examine carefully all instructions, terms and technical specifications, bill of quantities, drawings, in the Quotation document.

**4. Amendment of Quotation Documents**

4.1 Before the deadline for submission of Quotation, the Employer may modify the quotation documents by using addenda/ corrigendum.

4.2 Any addendum/ corrigendum thus issued shall be part of the quotation documents and shall be communicated in writing or by cable to all the purchasers of the quotation documents. Prospective quotationer shall acknowledge receipt of each addendum by cable to the Employer.

## 5. Preparation of Quotation

### 5.1. Language of the Quotation

All documents relating to the Quotation shall be in the English language.

## 6. Documents comprising the Quotation

6.1 The Quotation submitted by the quotationer shall comprise the following:

i) Bid Security

ii) Schedule of Quantities (Bill of Quantities) filled with his rate for each item of work both in figures and in words and also fill up the amount column without any omission and duly sign each page of the quotation.

iii) All duties, taxes and other levies payable by the contractor under the contract, or for any other cause shall be included in the rates, prices and total quotation Price submitted by the Quotationer. As per Central Government Orders, the GST charges will be levied.

iv) The rates and prices quoted by the bidder shall be fixed for the duration of the Contract and shall not be subject to adjustment on any account.

v) The duly filled quotation form should be submitted along with the following documents:-

1. Demand Draft for Rs.4,000/- towards EMD
2. Photocopy of PAN card.
3. Photocopy of the GST Registration Number.
4. Photocopy of Bank details including branch code/IFSC Number.
5. Quotation submission letter for the applying form.
6. Photocopy of ESI Certificate
7. Photocopy of EPF Certificate

The Quotationer to be registered with GST and the quotation submitted without above documents will be rejected.

## 7. Quotation Validity

7.1 Quotations shall remain valid for a period not less than 120 days after the deadline date for bid submission

## 8. Bid Security (Earnest Money Deposit – EMD)

A. Earnest Money Deposit (EMD) should be 2% of the Estimated Cost

B. The quotationer shall have to pay the **Earnest Money Deposit of Rs.4,000/-** by Demand Draft/ Pay Order/ Banker's Cheque drawn in favour of "Kamarajar Port Limited" from any Nationalized/Schedule Bank (except Co-operative Banks) encashable at Chennai.

C. EMD of unsuccessful bidders will be refunded immediately after the issue of Work order to the L1 offerer.

The EMD of the successful tenderer will be refunded only after the remittance of (performance security) security deposit as per clause 13 of “Instruction to Bidders”.

### **9. Deadline for Submission of Bids**

9.1 Quotations must be received by the Employer at the address specified above not later than the 15:00 on 20.09.2017.

9.2 In the event of the specified date to submission of bids declared a holiday for Employer, the Quotations will be received upto the appointed time on next working day.

### **10. Late Bids**

10.1 Any Quotation received by the Employer after the prescribed deadline will be returned un-opened to the quotationer.

### **11. Modification and Withdrawal of Bids**

11.1 Quotationer may modify or withdraw their bids by giving notice in writing before the deadline prescribed.

11.2 No bid shall be modified by the bidder after the deadline for submission of bids.

### **12. Bid Opening and Evaluation**

12.1 All the received quotations will be opened on the due and appointed time as specified.

### **13. Performance Security**

Security Deposit shall consist of two parts;

- (a) Performance Guarantee to be submitted at award of work and
- (b) Retention money to be recovered from Running Bills.

Performance Securities should be 10% of Contract price of which 5% of contract price should be submitted as Demand Draft within 7 days of receipt of work order and balance 5% recovered as retention Money from Running Bills. Recovery of 5% of Retention Money is to commence from the first bill onwards @ 5% of bill value from each bill. Retention Money to be refunded within 14 days from the date of payment of final bill. Balance S.D to be refunded immediately not later than 14 days of completion of defect liability period.

### **14. Liquidity Damages**

In case of delay in completion of the contract, liquidity damages (L.D) may be levied at the rate of ½% of the contract value per week of delay or part thereof, subject to a maximum of 10 per cent of the contract value.

### **15. Contract Period**

The work shall be completed within **02 (Two) months** from the 7<sup>th</sup> day of placing the work order (or) the actual date of starting the work whichever is earlier.

**16. Defect Liability Period**

The defect liability period shall mean a period of **12 months** from the date of completion of entire works as certified by KPL in accordance with the contractual obligation.

**Dy. General Manager (Civil)  
Kamarajar Port Limited**



**SECTION – 2****GENERAL CONDITIONS**

1. The quantities given in the schedule of quantities are those upon which the approximate estimated cost of the work is based but they are subject to alterations, omissions, deductions and additions and do not necessarily show the actual quantities of the work to be done.
2. The work shall be done to the satisfaction of the Dy. General Manager (Civil) or his representative. The works shall be done in accordance with the specifications and the relevant standards set up by the Indian Standard. Any item of work carried out not in accordance with the specifications and other conditions will be rejected irrespective of the apparent quality of the work.
3. The work is to be carried out with due diligence and executed to a workman like manner. The material used when supplied by the contractor is to be of the best of its kind and in all cases to be subject to the approval of the Dy. General Manager (Civil) whose decision to the rate of progress the quality of the work or materials, sizes etc., is final.
4. The Dy. General Manager (Civil) may cancel the contract at his opinion at any time without notice for any reason including poor progress of work and may remove bad work or materials and have it replaced deducting the value of the work rejected or material removed of the cost of replacing it as he may think proper from any amount due or that may become due to the contractor. The decision of the Dy. General Manager (Civil) is final and will be binding on the contractor.
5. In case the contractor leaves the work incomplete the Dy. General Manager (Civil) shall have the right to have the work completed through any other agency and recover the extra expenditure incurred by the KPL in so doing from any money due or to become due to the contractor.
6. The contractor shall conform to and comply with the regulations and by laws of the Kamarajar Port Limited of all other local authorities such as the Corporation of Chennai. The Chief Electrical Inspector to the Government of Tamilnadu, the Tamilnadu Electrical system, the Factories Act., the Government Customs and Police Department, etc., The Contractor shall conform to rules, regulations etc., concerning injury to workmen compensation for injury to workmen, insurance for workmen etc., The contractor shall also conform to contract labour (Regulations and Abolition) Central Rule 1971 etc.,

7. The contractor shall be responsible for any accident, damage or injury caused to any of his employees or property or any person or property in course of the work and shall hold the KPL blameless in respect thereof and also in respect of any claim made by any person or any reasons whatsoever.
8. The contractor shall be solely responsible for reporting to the KPL and Police Department immediately of any serious or fatal accident inside the KPL premises to any of his employees / workmen engaged by him or any person involved in an accident as a whole of the work.
9. The work shall be carried out without causing any inconvenience to the KPL and to other works in progress in the neighbourhood and any losses of the KPL.
10. Admission into the harbour is regulated by passes for contractor and his staff and workers. The contractor shall obtain necessary passes for his men and himself paying the charges as fixed from time to time.
11. Only vehicles licensed by the KPL will be allowed to ply inside the Harbour.
12. The work shall be carried out only during KPL's working days between 9.45 A.M. and 5.45 P.M.
13. The quantities of work executed will be measured and payment shall be arranged on monthly basis except in the case of work for which the time for completion is specified as six weeks or less than six week in which case payment will be made only on satisfactory completion of the work.
14. 100% payment will be made after completion and acceptance of the work on submission of the GST compliance tax invoice.
15. The Bill submitted by firm should contain GST which will be shown separately.. The GST shall be reimbursed only on receipt of Input Tax Credit (ITC) in KPL's GST Portal for the particular bills.
16. The quantities furnished in this schedules are only approximate and can be increased or decreased at the discretion of KPL. However the consequent variation in the total quoted price will be limited to (+/-) 10% and the quoted rates shall be firm for such variation.
17. The contractor should submit the bill based on the recorded Measurements for the works done by the person authorised by KPL. The bill submitted by the contractor will be verified by the person authorized by the KPL and the contractor will be given the opportunity for witnessing the verification.

18. All payments made to the contractor for the work shall be rounded of the nearest rupee.
19. The materials used for the works shall be of good quality and approved make/manufacture and as per the specifications. Before procurement of materials sample approval should be obtained from KPL. The work must be carried out in workman like and expeditious manner. All the materials and works shall be complying with relevant Indian Standards/manufactures specifications and procedures.
20. The quotationer shall engage skilled workers. Necessary tools, accessories to complete the works within the prescribed time period.
21. The rates shall include all taxes, levis, duties, etc., except GST (Rates shall be quoted separately and GST shall be quoted separately) and inclusive of all materials to be procured by the contractor including labour, tools, plants, etc. other taxes as applicable will be deducted from the contractors bill.
22. The GST will be reimbursed by KPL on production of remittance only on receipt of Input Tax Credit (ITC) will be reflected in KPL's GST portal. The Employer will perform such duties in regard to the deduction of such taxes at source as per applicable law. Any new taxes, levies, duties imposed after signing the contract shall be reimbursed by the employer on production of documentary evidence.

**Dy. General Manager (Civil)  
Kamarajar Port Limited**

**SECTION – 3**

**SPECIAL CONDITIONS**

1. The work shall be completed within **02 (Two) months** from the 7<sup>th</sup> day of placing the work order (or) the actual date of starting the work whichever is earlier.

2. **Supply of Electrical Power for the Works.**

If Power would be availed from KPL, the actual power consumption charges shall be collected from Contractor. The Power connection related to Labour and Material cost will be borne by the Contractor.

3. **Supply of Drinking water at the site of work.**

The contractor shall make his own arrangements.

4. **Supply of water for the work.**

The contractor shall make his own arrangements.

**Dy. General Manager (Civil)**  
**Kamarajar Port Limited**

### SECTION – 4

#### Quotation for Providing of Roller Blinds, Door curtains in the Signal Station, Providing of Fixed Aluminium Window in the IT Server room and Providing of Sewer Pipeline to Staff Container at CISF Barracks

#### BILL OF QUANTITIES

Item No	Quantity	Description of item	Unit (In figures & in words)	Rate (In figures & in words) Rs. P.	Amount (In figures & in words) Rs. P.
<b>1</b>		<b>Signal Station</b>			
1.1	35.00 Sqm	Supplying and fixing Venetian Roller Blinds of approved quality for Fixed Aluminium Window made out of wide cloth and the shade as approved including all labour, materials, tools, fuel, machineries, etc., complete as directed by the Engineer-in-charge	1 Sqm (One Square meter)		
1.2	160.00 Sqm	Supplying and fixing Curtains for 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> Floor Doors with Stainless Steel Curtain Rod & Brackets including all labour, materials, tailoring charges etc., complete as directed by the Engineer-in-charge	1 Sqm (One Square meter)		
<b>2</b>		<b>Server Room</b>			
2.1	22.00 Kg	Supply , Fabrication and Installation of Anodized Aluminium (AC15 Grade) hollow section of approved size for Fixed Windows including beading Clips, Cleats + Wastages... etc., complete as directed by the Engineer In-charge and also including hire charges and running charges tools and plants transportation and all labour charges etc. complete as per material specification mentioned in the Technical Bid and direction of Engineer-in-charge	1 Kg (Kilogram)		
2.2	5.40 Sqm	Providing and fixing Sun Control Film for Fixed Aluminium Window as directed by the Engineer In-charge and all labour charges etc., complete as directed by the Engineer-in-charge	1 Sqm (One Square meter)		
2.3	5.40 Sqm	Providing and fixing 5mm thick plain glass for Fixed Aluminium Window as directed by the Engineer In-charge and all labour charges etc., complete as directed by the Engineer-in-charge	1 Sqm (One Square meter)		

Item No	Quantity	Description of item	Unit (In figures & in words)	Rate (In figures & in words) Rs. P.	Amount (In figures & in words) Rs. P.
2.4	6.00 Sqm	Supply , Fabrication and Installation of Novapan Partition Board 8mm thick.....etc., complete as directed by the Engineer-in-charge	1 Sqm (One Square meter)		
<b>3</b>		<b>Staff Container Room</b>			
<b>3.1</b>		<b>Supplying and Laying of PVC Pipes for Sewer line to the Container including all labour charges etc., complete as directed by the Engineer-in-charge</b>			
3.11	120 Rmt	150 mm Dia PVC Pipes of 6Kg/ SqCm	1 Rmt (Running meter)		
3.12	30 Rmt	110 mm Dia PVC Pipes of 6Kg/ SqCm	1 Rmt (Running meter)		
3.13	30 Rmt	40 mm Dia PVC Pipes of 15Kg/ SqCm	1 Rmt (Running meter)		
3.2	6 Nos	Supplying and fixing PVC gully trap 160mmx110mm with Grating for Sewer line to the Container including all labour charges etc., complete as directed by the Engineer-in-charge	1 No (Number)		
3.3	10 Nos	Supplying and fixing 110mm Dia PVC Door Elbow for Sewer line to the Container including all labour charges etc., complete as directed by the Engineer-in-charge	1 No (Number)		
3.4	30 Nos	Supplying and fixing 110mm Dia PVC Plain Elbow for Sewer line to the Container including all labour charges etc., complete as directed by the Engineer-in-charge	1 No (Number)		
		<b>Total</b>			
		<b>Add GST – 18%</b>			
		<b>Grand Total</b>			

Amount in words Rupees.....

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**Signature of the Quotationer**  
 (With Seal)

**Dy. General Manager (Civil)**  
**Kamarajar Port Limited**

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**SECTION – 6****SPECIFICATIONS OF MATERIALS AND WORKS**

The goods or materials to be supplied by the contractor should be of the quality or sort specified and in every respect equal and answerable to the pattern or samples submitted by him for approval of the Engineer or his representatives.

On prior approval of the each and every sample only the placement of purchase order for the materials to be used in the construction work should be carried out by the contractor.

**1. Roller Blinds:**

1.1) The contractor shall supply and install the roller blinds in the window area. The roller blinds material shall meet the specifications given in the tender. The colour shade of the fabric and fabric material sample is approved by KPL. The roller blinds Channel shall be fixed & anchored in the G.I. sections or equivalent sections cladding after exposing the channels suitably for proper anchorage & support. The contractor shall provide necessary documents in support of procuring the roller blind material from a genuine source. All materials, tools & plants required for carrying out the said work shall be arranged by the contractor. The work shall be completed in all respects to the satisfaction of KPL.

1.2) Roller Blinds Specification : (i) Composition: 100% Polyester (ii) Width -200 Cm or as per equal divisions of total length of the window (iii) Thickness - 0.40 mm (iv) Weight -390 gm/m2 approx. (v) Degree of opacity- 100% (vi) Light Fastness- 4/6

**2. Door Curtain Works:**

FABRIC: Fabric of Curtains to be supplied as per given specifications:

1. Width : 124cm - 48” wide

Composition : 100% Polyester Filament

**Design of Curtains:**

Curtain Style: Eyelet Headed Curtains with 10 Golden color rings in each curtain at equal distance using taped method.

2. Assorted colours plain & prints

3. Width of curtain shall be 122 cms (4')

4. Double Pleat Stitched as per site/ size requirement

5. Preferred colour (Brown, Cream, Beige) as approved by the

6. The measurement of work as per the Door Size plus bearing of 1 feet each side

7. Stitching for each curtain to be absorb in the price of the cloth generally 2 meters

8. Fast colours, water wash

9. Fabric density Non Transparent Composition
10. Fabric of curtain shall be soft texture, great shading, drape effect and nice dobby.
11. Curtain rod to be included in the rate.
12. The bracket shall be side mounted and front mounted as required
13. First rod mount is 3.5 inches from the wall.
14. Where curtain used as a partition/ long length, sufficient support from ceiling should be provided to avoid sagging.
15. Rate quoted for fully stitched Curtain with top nepha with punch holes after lining bucrum reinforced

### **3. Aluminium Works:**

3.1) Aluminium work for Doors, Windows and ventilators with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved size used in the work shall be INDAL / JINDAL approved equivalent make extruded sections and made out of Aluminium Alloy conforming to IS: 733 should be Anodised and fixing with dash fasteners of required dia and size, including Window Shutters, beading Clips, Cleats, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge.

3.2) The colour of the anodizing finish should be either bronze or chocolate brown (Matt finish) or any other shade as directed by the Nodal Officer

3.3) Anodised Aluminium (Anodised transparent or dyed to required shade according to IS: 1868, Minimum anodic coating of grade AC 15)

### **4. Glazing Work:**

4.1) The glazing shall be done with ISI make of Saint Gobain/ ModiGuard or equivalent GLASS approved sheet glass of special selected quality and of thickness as specified. The glazing shall be either transparent or ground or figured as specified in the drawing or as directed by engineer in charge. All glazing shall be either transparent or ground or figured as specified in the drawing or as directed by engineer in charge. The glass shall be cut so as to give a clearance of not more than 1.5mm all-round the frames. All the glass panels shall have properly squared corners and straight edges.

4.2) The glass panels shall be fixed to the frame with approved neoprene dry set glazing gaskets of best quality and approved make with shape in beveled white anodized matt finished aluminium metal glazing stops inside and out. The glass panels shall be fixed firmly and truly parallel to the plane of frame.

4.3) All damages or breakages during glazing shall be at the contractors' own risk and cost till work is fully accepted and taken over by the engineer in charge. All the doors and wall spans / fixed glazing shall be tested for water tightness. Any leakages found during testing, it is the responsibility of the contractor to rectify the same without any extra claim.



**5. Sun Control Film:**

The contractor shall supply and fixing Sun Control Film of Non Reflective Films are normal tinted films which primarily cuts the heat of approved quality and standard brand like Garware having size 2.5micron thickness and fixing over plain glass in the Aluminium Window with the properties of Transmission-5.6%, Solar Rejection-82% and UV Rejection-99% including all materials, labour, tools, tackles, etc., complete as per the directions of Engineer-in-Charge

6. All the work shall be carried out as per relevant specifications and to the satisfaction of the KPL.
7. The specification of all other materials shall be as per the relevant Indian Standard specifications as applicable of latest version.
8. During the work carried out at site the Safety should be ensured for Height works, Electrically operated machine works, Gas Cutting works if any.
9. During the work carried out at site the work shall be done carefully, without causing any damage to the property of the neighbouring structures or other agencies.
10. The Power consumption for execution of the Civil Work is chargeable basis.

**Dy. General Manager (Civil)  
Kamarajar Port Limited**