



KAMARAJAR PORT LIMITED
[A Mini Ratna Government of India Undertaking]
VALLUR POST , CHENNAI – 600 120
PH : 044 27950030 – FAX : 044 27950002
CIN:U45203TN1999GOI043322

KPL/OP/17.11/A/2017

Quotation

For

**PROVDING ALUMINIUM PARTITION TO THE CANTEEN DINING
HALL**

Due Date of Submission: 15 00 hrs on 19.09.2017

Date & Time of opening: 15 30 hrs on 19.09.2017

	NOTICE INVITING QUOTATION
SECTION 1	INSTRUCTION TO BIDDERS
SECTION 2	GENERAL CONDITIONS
SECTION 3	SPECIAL CONDITIONS
SECTION 4	BILL OF QUANTITIES
SECTION 5	DRAWINGS

KAMARAJAR PORT LIMITED

(A Mini Ratna Government of India Undertaking)

QUOTATION NO. KPL/OP/17.11/A/2017

NAME OF THE WORK	PROVIDING ALUMINIUM PARTITION TO THE CANTEEN DINING HALL
LAST DATE & TIME FOR RECEIPT OF QUOTATION	: 19.09.2017 UPTO 15.00 HOURS
TIME & DATE OF OPENING OF QUOTATION	: 19.09.2017 @ 15.30 HOURS
PLACE OF OPENING OF QUOTATION	: KAMARAJAR PORT LIMITED, O/o Senior Manager (Civil) KAMARAJAR PORT VALLUR (POST) CHENNAI-600 120 PH: 044-27950049

DGM (Civil)
Kamarajar Port Limited

NOTICE INVITING QUOTATION

KAMARAJAR PORT LIMITED

**QUOTATION FOR PROVIDING ALUMINIUM PARTITION TO
CANTEEN DINING HALL**

QUOTATION NO.KPL/OP/17.11/A/2017

1. Sealed quotations are invited by Kamarajar Port Limited from reputed Civil Contractors to execute the work of “Providing Aluminium partition to canteen dining hall” in the prescribed form. The estimated cost put to quotation is **Rs.68,756/-**.
2. Quotation documents may be obtained from the O/o Senior Manager (C), Kamarajar Port Limited, vallur (post), Chennai-600 120, during office hours at free of cost and the document may be downloaded from KPL website www.kamarajarport.in
3. The issue of quotation document at the address specified above is from 12.09.2017 during working hours of the port. Viz., from 9.45 AM to 5.45PM on all working days.
4. The complete quotation document including drawing if any, is available in port website: www.kamarajarport.in. The quotation document may be download and submit as offer on or before the due date and time of submission.
5. No quotation will be consider which is not made in the prescribed form and which is not accompanied by a EMD of **Rs.1,380** /- (Rupees One Thousand three hundred and eighty only) as per Clause 8 as Earnest Money.
6. The Employer do not bind themselves to accept the lowest or any quotation and reserve the right to accept any quotation in part or to reject any quotation without assigning any reason thereof.

DGM (Civil)
Kamarajar Port Limited,

SECTION – 1**INSTRUCTION TO QUOTATIONERS****GENERAL****1. Scope of Bid**

1.1 Kamarajar Port Limited hereinafter termed “the Employer” invites quotation for the work of “Providing Aluminium partition to the Canteen dinning hall”.

1.2 The successful quotationer will be expected to complete the work within the stipulated contract period.

2. Site Visit

2.1 The Quotationer, at the quotationer’s own responsibility and risk is encouraged to visit and examine the Site of Works and its surroundings and obtain all information that may be necessary for preparing the quotation. The costs of visiting the site shall be at the contractors own expense.

3. Quotation Documents

Content of Quotation Documents

3.1 The set of quotation documents comprises the documents listed below and addendum / corrigendum issued in accordance with clause 4.

SECTION	Notice inviting Quotation
1	Instructions to quotationers
2	General conditions
3	Special conditions
4	Bill of quantities
5	Drawings

One set of the Quotation documents will be issued to the quotationer. The document should be completed and returned with the bid.

3.2 The quotationer is expected to examine carefully all instructions, terms and technical specifications, bill of quantities, drawings, in the Quotation document.

4. Amendment of Quotation Documents

4.1 Before the deadline for submission of Quotation, the Employer may modify the quotation documents by using addenda/corrigendum.

4.2 Any addendum/corrigendum thus issued shall be part of the quotation documents and shall be communicated in writing or by cable to all the purchasers of the quotation documents. Prospective quotationer shall acknowledge receipt of each addendum by cable to the Employer.

5. Preparation of Quotation

5.1. Language of the Quotation

All documents relating to the Quotation shall be in the English language.

6. Documents comprising the Quotation

6.1 The Quotation submitted by the quotationer shall comprise the following:

- i) Bid Security
- ii) Schedule of Quantities (Bill of Quantities) filled with his rate for each item of work both in figures and in words and also fill up the amount column without any omission and duly sign each page of the quotation.
- iii) The rate and GST percentage should be quoted separately.
- iv) The rates and prices quoted by the bidder shall be fixed for the duration of the Contract and shall not be subject to adjustment on any account.

7. Quotation Validity

7.1 Quotations shall remain valid for a period not less than 120 days after the deadline date for bid submission

8. Bid Security (Earnest Money Deposit – EMD)

A. Earnest Money Deposit (EMD) should be 2% of the Estimated Cost

B. The quotationer shall have to pay the **Earnest Money Deposit of Rs.1,380/-** by demand draft/Pay Order/Banker's cheque drawn in favour of "Kamarajar Port Limited" from any Nationalized/Schedule Bank (except Co-operative Banks) encashable at Chennai.

C. EMD of unsuccessful bidders will be refunded immediately after the issue of Work order to the L1 offerer.

The EMD of the successful tenderer will be refunded only after the remittance of (performance security) security deposit as per clause 13 of "Instruction to bidders".

9. Deadline for Submission of Bids

9.1 Quotations must be received by the Employer at the address specified above not later than the 15:00 on 19.09.2017.

9.2 In the event of the specified date to submission of bids declared a holiday for Employer, the Quotations will be received up to the appointed time on next working day.

10. Late Bids

21.1 Any Quotation received by the Employer after the prescribed deadline will be returned un-opened to the quotationer.

11. Modification and Withdrawal of Bids

11.1 Quotationer may modify or withdraw their bids by giving notice in writing before the deadline prescribed.

11.2 No bid shall be modified by the bidder after the deadline for submission of bids.

12. Bid Opening and Evaluation

12. Bid Opening

12.1 All the received quotations will be opened on the due and appointed time as specified.

13. Performance Security

Security Deposit shall consist of two parts; a) Performance Guarantee to be submitted at award of work and b) retention money to be recovered from Running Bills.

Performance Securities should be 10% of Contract price of which 5% of contract price should be submitted as Demand Draft within 21 days of receipt of work order and balance 5% recovered as retention Money from Running Bills. Recovery of 5% of Retention Money is to commence from the first bill onwards @ 5% of bill value from each bill. Retention Money to be refunded within 14 days from the date of payment of final bill. Balance S.D to be refunded immediately not later than 14 days of completion of defect liability period.

14. Liquidity Damages

In case of delay in completion of the contract, liquidity damages (L.D) may be levied at the rate of ½% of the contract value per week of delay or part thereof, subject to a maximum of 10 per cent of the contract value.

15. Contract Period

The work shall be completed within **4 (Four) weeks** from the 7th day of placing the order (or) the actual date of starting the work whichever is earlier.

16. Defect Liability Period

The defect liability period shall mean a period of **12 months** from the date of completion of entire works as certified by KPL in accordance with the contractual obligation.

17. GST Applicability:

The bidder shall produce his GST No., PAN No., etc with a copy.

SECTION – 2

GENERAL CONDITIONS

1. The quantities given in the schedule of quantities are those upon which the approximate estimated cost of the work is based but they are subject to alterations, omissions, deductions and additions and do not necessarily show the actual quantities of the work to be done.
- 1 The work shall be done to the satisfaction of the DGM (Civil) or his representative. The works shall be done in accordance with the specifications and the relevant standards set up by the Indian Standard. Any item of work carried out not in accordance with the specifications and other conditions will be rejected irrespective of the apparent quality of the work.
2. The work is to be carried out with due diligence and executed to a workman like manner. The material used when supplied by the contractor is to be of the best of its kind and in all cases to be subject to the approval of the DGM (Civil) whose decision to the rate of progress the quality of the work or materials, sizes etc., is final.
3. The DGM (Civil) may cancel the contract at his opinion at any time without notice for any reason including poor progress of work and may remove bad work or materials and have it replaced deducting the value of the work rejected or material removed of the cost of replacing it as he may think proper from any amount due or that may become due to the contractor. The decision of the DGM (Civil) is final and will be binding on the contractor.
4. In case the contractor leaves the work incomplete the DGM (Civil) shall have the right to have the work completed through any other agency and recover the extra expenditure incurred by the KPL in so doing from any money due or to become due to the contractor.
5. The contractor shall conform to and comply with the regulations and by laws of the Kamarajar Port Limited of all other local authorities such as the Corporation of Chennai. The Chief Electrical Inspector to the Government of Tamilnadu, the Tamilnadu Electrical system, the Factories Act., the Government Customs and Police Department, etc., The Contractor shall conform to rules, regulations etc., concerning injury to workmen compensation for injury to workmen, insurance for workmen etc., The contractor shall also conform to contract labour (Regulations and Abolition) Central Rule 1971 etc.,
6. The contractor shall be responsible for any accident, damage or injury caused to any of his employees or property or any person or property in course of the work and shall hold the KPL blameless in respect thereof and also in respect of any claim made by any person or any reasons whatsoever.

7. The contractor shall be solely responsible for reporting to the KPL and Police Department immediately of any serious or fatal accident inside the Kamarajar Port premises to any of his employees / workmen engaged by him or any person involved in an accident as a whole of the work.
8. The work shall be carried out without causing any inconvenience to the KPL and to other works in progress in the neighbourhood and any losses of the KPL.
9. Admission into the Port is regulated by passes for contractor and his staff and workers. The contractor shall obtain necessary passes for his men and himself paying the charges as fixed from time to time.
10. Only vehicles licensed by the KPL will be allowed to play inside the Harbour.
11. The work shall be carried out only during KPL's working days between 9.45 A.M. and 5.45 P.M.
12. The quantities of work executed will be measured and payment made once a month generally except in the case of work for which the time for completion is specified as six weeks or less than six week in which case payment will be made only on satisfactory completion of the work.
13. The quantities furnished in this schedules are only approximate and can be increased or decreased at the discretion of KPL to record the measurements. However the consequent variation in the total quoted price will be limited to (+/-) 10% and the quoted rates shall be firm for such variation.
14. The contractor should submit the bill based on the recorded Measurements for the works done by the person authorised by KPL. The bill submitted by the contractor will be verified by the person authorized by the KPL and the contractor will be given the opportunity for witnessing the verification.
15. All payments made to the contractor for the work shall be rounded of the nearest rupee.
16. The materials used for the works shall be of good quality and approved make/manufacture and as per the specifications. The work must be carried out in workman like and expeditious manner. All the materials and works shall be complying to relevant Indian Standards/manufactures specifications and procedures.

17. The quotationer shall engage skilled workers. Necessary tools, accessories to complete the works within the prescribed time period.
18. The rates shall include all taxes, levis, duties, etc. and inclusive of all materials to be procured by the contractor including labour, tools, plants, etc. other taxes as applicable will be deducted from the contractors bill. However, service tax will be reimbursed on submission of documentary evidence in original.

DGM (Civil)
Kamarajar Port Limited.

SECTION – 3

SPECIAL CONDITIONS

1. The work shall be completed within **4 (Four) weeks** from the 7th day of placing the order (or) the actual date of starting the work whichever is earlier.
2. **Supply of Electrical Power for the Works.**
The contractor shall make his own arrangements.
3. **Supply of Drinking water at the site of work.**
The contractor shall make his own arrangements.
4. **Supply of water for the work.**
The contractor shall make his own arrangements.

DGM (Civil)
Kamarajar Port Limited.

SECTION – 4

KAMARAJAR PORT LIMITED

“Quotation for Providing Aluminium partition to the canteen dining hall”

BILL OF QUANTITIES

S.No	Probable quantity	Description of works	Rate (In figures & in words) Rs. P.	Unit (In figures & in words)	Amount (In figures & in words) Rs.P.
1	80 Kg	Providing and fixing anodized aluminium sections for Partitions with extruded built up standard sections of approved make as available in the market, anodized in approved colour and shade and finish, according to IS 1868 (minimum anodized coating of Grade AC 15) with necessary accessories like snap on beading (clips), PVC felt, cleat angles, fully threaded 75mm long metal screws, wooden plugs, etc., including drilling holes in the concrete / brick masonry, fixing to the masonry / RC columns / floors with necessary screws and rawl plugs etc., wherever required, all as directed including all materials, labour, tools, equipments, scaffolding, transport, fuel, etc., complete. <i>Note: Aluminium sections shall be smooth, rust-free, straight, mitered and jointed properly by any approved means wherever required.</i>		1 Kg (One Kilogram)	
2	35.00 Kg	Providing and fixing anodized aluminium sections for Door frame and Shutter with extruded built up standard sections of approved make as available in the market, anodized in approved colour and shade and finish, according to IS 1868 (minimum anodized coating of Grade AC 15) with necessary accessories like snap on beading (clips), PVC felt, cleat angles,		1 Kg (One Kilogram)	

S.No	Probable quantity	Description of works	Rate (In figures & in words) Rs. P.	Unit (In figures & in words)	Amount (In figures & in words) Rs.P.
		fully threaded 75mm long metal screws, wooden plugs, etc., including drilling holes in the concrete / brick masonry fixing to the masonry / RC columns / floors with necessary screws and rawl plugs etc., wherever required, all as directed including all materials, labour, tools, equipments, scaffolding, transport, fuel, etc., complete. Note: Aluminium sections shall be smooth, rust-free, straight, mitered and jointed properly by any approved means wherever required.			
3	5.00 Sqm	Providing and fixing 12mm thick or the nearest size available in the market pre-laminated particle boards flat pressed or graded wood particle board in panelling fixing in aluminium partitions frames, aluminium doors with C.P. brass / stainless screws etc., all as specified and as directed at site including all labour, tools, equipment, materials, tools equipment materials etc., Complete.		1 Sqm (One Square meter)	
4	13.00 Sqm	Supplying and fixing 5mm nominal thick plain glass / or nearest thickness available in the market (Saint gobain (or) Modiguard make (or) Equivalent brand) to aluminium windows with necessary accessories like rubber beading, screw etc., all as per the relevant specification, and as directed at site of work including all materials, labour, tools, scaffolding, equipment, transport, fuel etc., complete. <i>Note: - 1. The actual area of glass used alone will be measured for payment purpose. 2. The rate shall including the cost of rubber beading, nylon gasket etc.,</i>		1 Sqm (One Square meter)	

S.No	Probable quantity	Description of works	Rate (In figures & in words) Rs. P.	Unit (In figures & in words)	Amount (In figures & in words) Rs.P.
5		Supplying and fixing anodised aluminium fittings confirming to Bureau of Indian Standard specification (Minimum anodise coating of AC 10 grade) in partitions/doors/windows etc., with necessary screws, etc., as directed including all materials, labour, tools, equipments, etc. complete.			
a	4 Nos	Aluminium Handle 100mm long		1 No (One Number)	
b	4 Nos	Tower Bolt / draw bolt 250 x 10mm		1 No (One Number)	
c	6 Nos	Butt hinges 150mm long with nylon washers		1 No (One Number)	
d	2 Nos	Mortice lock with DC handle		1 No (One Number)	
e	2 Nos	Supplying and fixing hydraulic operated metallic door closer slim type		1 No (One Number)	
f	2 Nos	Door Stopper		1 No (One Number)	
		Total			
		GST %			
		Grand Total			

Amount in words Rupees.....

.....)

**Signature of the Contractor
(With Seal)**

**DGM (Civil)
Kamarajar Port Limited**

SECTION – 5**KAMARAJAR PORT LIMITED****QUOTATION FOR PROVIDING ALUMINIUM PARTITION TO THE CANTEEN
DINING HALL****DRAWINGS**

S.No	Drawings
1	NIL

DGM (Civil)
Kamarajar Port Limited.